onGOvernment

This industry sector solution has been elaborated for the areas of document management, workflow and archiving in the public authorities. All administration procedures can be represented with onGOvernment.

The solution consists of optional modules, including self-learning document classification, digital signature, revision controlled long-term archiving, and the structuring and administration of live documents.

onGOvernment meets the requirements of the initiative "Online federation 2005" for document management in public authorities. The use of a modular structure enables gradual integration from department level right through to the entire organisation.

The following areas are covered by onGOvernment:
• Web based file plan administration
• Administration of addresses
• Administration of information
• Business correspondence
• The electronic file, the electronic act, the electronic dossier
• Document management
• Revision controlled long-term archiving (GDPdU-compliant)

Range of functions
• User specific interfaces, integrated into the web portal
• Document management and imaging, release status, metadata search, cross-lingual full text search
• Role-based organisation model
• File administration and filing, administration of written material, input and output logging, document management
• Business correspondence (e.g. serial letter, mail-merge, text module)
• Generation of report, predefined standard analysis
• Activity management for structured and unstructured document management (workflow), standard disposition/prescriptions, standard routes, file routing
• Administration of addresses: contact management, communication logging, contact journal, relation overview
• Business relations: Administration of events, products, contracts, projects, order and offer management
• Signature compliant long-term archiving

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Range of functions

- Authentication: single-sign-on, digital time signature, integration of directory services
- Internal and external transfer of business objects as XML documents
- SDK to simplify and speed up the adaptation of standard functions: corporate reference/allocation of business numbers, adaptation of forms on and off switchable business rules
- SAP R/3 integration: ArchiveLink-certificate, SAPIs, GDPdU-compliant long-term archiving

Requirements

- onGO DMS version 5.0

Supported platforms

- All onGO DMS platforms (MS Windows, IBM AIX, Sun Solaris, HP-UX, Linux)

Supported databases

- MS SQL Server 7.0+
- Oracle 8i

Supported web server

- Apache from V. 1.3.26 and up