

# Demonstration Script: Uniplex Business Software Version 8.1

## Personal Productivity Tools

### 1 Introduce the session

Personal productivity tools  
Intended to show breadth & versatility

### 2 Uniplex is configurable

- Select the System Management option
- Show the name in the banner
- Highlight the dummy applications

### 3 Integrate external applications

- Select System Report
- Do a print preview
- Exit to the main menu

### 4 Uniplex maximises existing investments

- Explain demonstration kit
- Explain breadth of support

### 5 Breadth and consistency

- Highlight personal tools
- Highlight group tools
- Highlight development tools
- Point out softkey consistency

### 6 File Manager

Uniplex is intuitive

- Select File Management.
- Navigate round

Get benefits of UNIX  
Get UNIX masked

- Use templates to find proposal.wp

### 7 Word processing

WP is powerful

- Show ring menus

WP is different

- Merge in the coversheet
- Freehand drawing on schematic
- Print-time merge: rep1

Uniplex is open

- Merge in agenda.doc

### 8 Everything is integrated

- Open the spreadsheet
- Use demo.list

### 9 Dynamic links

- Point out the live link

### 10 Database integration

- Open db forms
- Amend/create records
- DB=inventory
- TABLE=servers
- Change a record
- Quit back to spreadsheet
- Note the change in Spreadsheet

### 11 Each application is powerful

- Switch windows
- Show help for functions

### 12 Spreadsheet/charts link

- Point out graph/data link
- Change a data value

### 13 Universal cut&paste

- Cut out data and graph
- Leave spreadsheet
- Paste it into document
- Quit document

### 14 Mailshot

Can take data from anywhere

- Select Mailshot
- Template = std.ltr
- Records = mailshot.addr
- Output = mailshot.doc
- Edit mailshot.doc to see the result

### 15 Conclusion

Strength is:  
capability of individual modules  
and unparalleled levels of integration  
and total configurability

# Demonstration Script: Uniplex Business Software Version 8.1

## Group Productivity Tools

### 1 Introduce the session

Group productivity tools  
Intended to show sharing,  
communicating & collaborating

### 2 Time Manager

- Select Time Manager
  - Select At-a-glance
  - Show different display formats
- Ideal for storing project-based work  
Ideal for sharing information
- Select today's date
  - Select View and look at project entry
  - Quit back to TM menu

### 3 Scheduling

- Select Schedule
- TM is centrally managed  
Aliases are centrally managed
- Use -Implementation Team alias
- Manage resources as well
- Use -DemoSuite alias
  - Schedule meeting
- Can propagate aliases across net  
Get a common backbone
- Quit to TM menu

### 4 Alarms

- Can be associated with TM or independent
- Create Alarm
  - Enter reminder to send out agenda
  - Quit to TM menu

### 5 Integration with Mail & WP

- Select Mail
  - Send a Letter using full WP
- Uniplex is open
- Merge in the W4W file agenda.doc
- Aliases are common to TM & EM
- Address letter with Implementation alias Mail is robust and secure
  - Point out address options
  - Save a copy
  - Send it
- Everything is centrally managed

### 6 Reading messages

- Read incoming mail
- Use mailboxes to organise work
- Select Implementation mailbox
  - Read meeting message
- Mail is integrated with everything
- Save a copy using file manager
- Messages are re-usable across product
- Quit to the mailbox listing

### 7 Uniplex and the Internet

- Uniplex is completely internet ready
- Select Internet mailbox
  - Read internet message
- Can use without special setup
- Reply to internet message
- Uniplex is natural internet environment
- Quit to mailbox listing

### 8 Workflow applications

- Mail is more than personal messaging  
Use it as transport for workflow applications
- Select Monitor mailbox
  - Select Job sheet message
  - Press Workflow monitor softkey
- Easy to configure  
Example of DB, RW & EM integration
- Run the job sheet analysis
  - Re-edit & add explanatory note of text
- Aliases available everywhere
- Address using -Managers alias
  - Send it & quit to mail menu

### 9 Checking mail sent

- EM capitalizes on strengths of UNIX
- Select Check Mail Sent
- Reviewing messages sent today
- Show some read and unread
- This is maintained across network
- Expand a message
- Robust and secure  
Explain message logs, archive logs etc,  
All the tools for making group productive
- Quit to mail menu

# Demonstration Script: Uniplex Business Software Version 8.1 Upgrading to Version 8.1

## 1 Introduction

Intended to outline enhancements in V8.1

## 2 New FM: MS-Windows metaphor

- Select File Management
- Simple visual metaphor to navigate
- Cursor around file Return to expand UAP
- End up in home demo directory
- Power of filesystem - but intuitive
- FM available everywhere
- Create new file & merge in bground.doc
- Start save using FM &
- Show index options
- Powerful FM controlled with RDBMS

## 3 New FM: features(1)

- Type in a long title
- Explain auto-naming & keywords
- Explain groups & permissions
- Save file

## 4 FM: features(2)

- Highlight agenda.doc
- Ring menus are intuitive
- Press F2 and explain options

## 5 New FM: features(3)

- New document converters
- F2 Actions Convert
- Convert agenda.doc & show result

## 6 New FM: features(4)

- Environment is highly configurable
- F2 View Preferences
- Change and compare

## 7 New FM: features (5)

- Information is always accessible
- Explain browser & search options
- Select oldproject files, do batch delete
- Cabinets can be shared
- F2 View Open Folder
- Display list of group cabinets
- Select Trashcan
- Explain can't roam out of shared cabinet

## 8 New FM: templates

- Can configure standard ways of working
- F2 New File show templates
- Templates are portable, sharable

## 9 New FM: Help system

- New hot-key help system
- Press Esc h
- Hot-key through help
- Intuitive like Windows help
- Will be extended across product

## 10 New Pre-styled documents

- Associate a print-style with a document
- Select the file table.wp
- Cursor down to just below the embedded ruler
- Explain this is V7 document
- F2 Print Format and change options
- Set current ruler to yes
- F1 and save document
- Explain this is retained if document is mailed
- Go back in and view it
- Product knows about fonts associated with printer

## 11 Font selection

- Open bground.wp
- Its easier to edit font commands
- Press . (period) on first .FN line
- Hit a key and select a different typeface
- Product remembers last font command
- Go down to next blank line
- Enter a new font command
- Point out that it remembers typeface change

## 12 Print preview

- Open bground.wp
- New print preview is easier to use
- Preview document
- Scroll around, search for 'Uniplex'
- Totally integrated with WP
- Toggle between edit and preview

## 13 Others - summarize these

- Line spacing relative to font size
- Previous record in database
- Spreadsheet borders
- View/cancel print requests
- Per-application print-styles

